



Scholarship agreement for Toot Hill 6th Form College Students

In order to succeed at Toot Hill 6th Form College, students must fully commit to their studies. The 6th Form College will support all students as necessary, however students must take responsibility for their own learning. Below are the expectations of all students:

1. Achieve a minimum of 95% attendance. Poor attendance may result in your withdrawal from courses and external examinations and could result in you paying your own examination entry fees. This includes:
 - *Full attendance during timetabled lessons and 5 Private Study sessions.*
 - *Informing the College **before** 9.30 am each day, if you are unable to attend.*
 - *Informing the College of 'foreseen absence' in writing by completing a leave of absence form.*
 - *Arranging all doctor/dentist appointments, driving lessons/tests after 3.30 pm.*
2. Be punctual to all lessons/exams/meetings/briefings, with the correct equipment and any preparatory work completed.
3. Meet all deadlines set by your teachers and submit coursework on time.
4. Respond to recommendations made by teaching staff to improve the quality of your work and your performance in your subjects.
5. Make effective use of lesson and private study time so that you remain up to date on content. We expect a minimum of 5 additional hours independent work per subject per week.
6. Work closely with your mentor to broaden your skills and support the monitoring of your progress. This includes attending and engaging with the Personal Development Programme through mentor period sessions.
7. Ensure that part time work does not exceed 12 hours per week, interfere with your studies and **does not start before 5 pm on weekdays.**
8. To work quietly and independently outside of lesson time in the Atrium during your study periods where no food/drink, apart from bottled water, is permitted.
9. Adhere to the 6th Form College's dress code.
10. Observe the 6th Form College's policy on drugs, alcohol and smoking.
11. Adhere to the 6th Form College's policy on e-safety and ICT use.
12. Behave in a safe and appropriate manner in the car park at all times, as both drivers and pedestrians.
13. Behave in a safe and appropriate manner at all time when off-site conducting independent research or representing the 6th Form College.
14. Understand that if we are concerned about your health and wellbeing, whilst on roll at the college we will contact parents/carers.

Please consult the 6th Form College's Behaviour Code of Conduct for more information on points 2, 10, 11 and 12, which can be found on the 6th Form College website.

Where a student finds it difficult to meet the requirements of the Toot Hill 6th Form College Learner Agreement, and following consultation with their mentor and subject teacher(s) they will be referred to the Leadership Team who will undertake additional work with the student to address the issues identified. Where students continue to neglect their commitment to be a valued member of Toot Hill, a meeting will be arranged with parents/carers.

Name of Student (please print in capitals) _____

Signature _____ **Date** _____